

ACKNOWLEDGEMENT OF REVIEW OF NOTICE OF PRIVACY PRACTICES AND  
CONSENT FOR USE AND DISCLOSURE OF HEALTH INFORMATION

**TO THE PATIENT – PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY.**

**Purpose of Consent:** By signing this form, you will consent to our use and disclosure of your protected health information to carry out treatment, payment activities, and healthcare operations.

**Notice of Privacy Practices:** You have the right to read our Notice of Privacy Practices before you decide whether to sign this Consent. Our Notice provides a description of our treatment, payment activities, and healthcare operations, of the uses and disclosures we may make of your protected health information. A copy of our Notice accompanies this Consent. We encourage you to read it carefully and completely before signing this Consent.

We reserve the right to change our privacy practices as described in our Notice of Privacy Practices. If we change our privacy practices, we will issue a revised Notice of Privacy Practices, which will contain the changes. Those changes may apply to any of your protected health information that we maintain.

You may obtain a copy of our Notice of Privacy Practices, including any revisions of our Notice, at any time by contacting:

**DR. ELIZABETH SCHEIDT – GREENCASTLE 20/20 DENTAL 819 E FRANKLIN ST., GREENCASTLE, IN 46135 765-653-5501**

**Right to Revoke:** You will have the right to revoke this Consent at any time by giving us written notice of your revocation submitted to the Contact Person listed above. Please understand that revocation of this Consent will NOT affect any action we took in reliance on this consent before we received your revocation and that we may decline to treat you or to continue treating you if you revoke this Consent.

I have had full opportunity to read and consider the contents of this Consent form and your Notice of Privacy Practices. I understand that, by signing this Consent form, I am giving my consent to your use and disclosure of my protected health to carry out treatment, payment activities and health care operations. I have reviewed a copy of this office’s Notice of Privacy Practices.

**RELEASE OF INFORMATION**

I authorize the release of information including the diagnosis, records, examination rendered to me, account and claims information. This information may be released to:

- Spouse \_\_\_\_\_
- Children \_\_\_\_\_
- Other \_\_\_\_\_
- INFORMATION IS NOT TO BE RELEASED TO ANYONE

**MESSAGES**

Please call my: HOME \_\_\_\_\_ WORK \_\_\_\_\_ CELL \_\_\_\_\_

If unable to reach me:  You may leave a detailed message  
 Please leave a message asking me to return your call

The best time to reach me is: Day \_\_\_\_\_ between (time) \_\_\_\_\_

**PATIENTS SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

If this Consent is signed on behalf of the patient, complete the following:

**REPRESENTATIVE’S NAME** \_\_\_\_\_ **RELATIONSHIP TO PATIENT** \_\_\_\_\_

YOU ARE ENTITLED TO A COPY OF THIS CONSENT AFTER YOU SIGN IT. A COPY OF OUR PRIVACY PRACTICES IS AVAILABLE UPON REQUEST.

**FOR OFFICE USE ONLY**

We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgement could not be obtained because:

Individual refused to sign  Communication barriers prohibited  An emergency situation prevented  Other \_\_\_\_\_